



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

March 11, 2009
Governing Board Meeting Agenda

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: March 11, 2009
 Time: 6:00 p.m.

LOCATION

CCOC, Rm 810
 760 Hillsdale Ave.
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Rich Garcia)

Frank Biehl
 Cynthia Chang
 Diane Gordon

Jim Canova
 Richard Garcia
 Marsha Grilli

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code 54957
- B. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA
- Unrepresented Employees

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Comments Regarding Closed Session Items" section.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
 Location: CCOC, RM 810

**V. REGULAR MEETING
 Reconvene from Closed Session**

Time: 7:00 p.m.
 Location: CCOC Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Rich Garcia)

VII. PLEDGE OF ALLEGIANCE (Rich Garcia)

VIII. ADOPT AGENDA (Rich Garcia)

IX. RECOGNITIONS (Rich Garcia)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"

X. STUDENT REPORTS (Rich Garcia)

- A. CCOC Student
- B. MAEP Student

XI. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XIII. APPROVAL OF MINUTES (Rich Garcia)

1. Action Item: Approval of [Minutes](#) of Regular Board Meeting on February 11, 2009.

XIV. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *14.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: Approve January [Warrant](#) Approval List (Jing-Jing Wang)

Recommendation: That the Governing Board approve the following warrant registers: #62000999-#62001040, dated February 3, 2009; #62001041-#62001140, dated February 10, 2009; #62001141-#62001193, dated February 12, 2009; #62001194-#62001257, dated February 18, 2009; #62001319-#62001299, dated February 19, 2009; #62001319-#62001319, dated February 25, 2009; #62001320-#62001321, dated February 27, 2009.

*3. **Consent Item: [Accept Donations](#) (Jing-Jing Wang)**

Recommendation: That the Governing Board accept the donations on behalf of the district.

*4. **Consent Item: [Approve Amended](#) Deferred Maintenance Five Year Plan (Jing-Jing Wang)**

Recommendation: That the Governing Board approve the revised Deferred Maintenance 5-Year Plan and authorize the Superintendent to submit it to the Office of Public School Construction (OPSC) for approval by the State Allocation Board (SAB).

*5. **Consent Item: [Appointment of Independent](#) Audit Firm for Fiscal Year 08-09 (Jing-Jing Wang)**

Recommendation: That the Governing Board appoint the firm of Vavrinek, Trine, Day and Company, LLC (VTD) as the district's independent auditor for the fiscal year 2008-09, approve the Agreement to Provide Professional Services between MetroED and VTD.

PERSONNEL FUNCTIONS

*6. **Consent Item: [Classified Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the two regular elections and two resignations.

*7. **Consent Item: [Certificated Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the hiring of two part-time AFT teachers for the 2008-09 school year.

*8. **Consent Item: [Administrative Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the one regular election.

*9. **Consent Item: [Revise MetroED](#) CSEA Job Description for Food Services Specialist (Dan Gilbertson)**

Recommendation: That the Governing Board approve the revised job description for Food Services Specialist.

*10. **Consent Item: [Approval of Contract](#) for Office of Administrative Hearings to Provide Layoff Hearing Services (Dan Gilbertson)**

Recommendation: That the Governing Board approve the Agreement with the Office of Administrative Hearings and take any necessary paperwork on behalf of the district.

INSTRUCTIONAL AND STUDENT FUNCTIONS

*11. **Consent Item: [Community Classroom Agreements](#) (John Fox)**

Recommendation: That the Governing Board approve the agreements to provide on-the-job clinical training to CCOC medical students.

- *12. **Consent Item: [Approve AB2448 Certification](#) of State-Funded Course Sequencing by Pathway (John Fox)**

Recommendation: That the Governing Board approve the Course Pathway Sequence as required by AB 2448.

- *13. **Consent Item: [Approve ROCP Course Review](#) and Recertification (John Fox)**

Recommendation: That the Governing Board review the information regarding Auto Tune-Up and Electrical Systems, Brakes & Alignment, and Engine Repair & Transmissions, and approve the courses for ROCP recertification.

- *14. **Consent Item: [Approve Resolution #09-03-11-09](#), Adult Education Week (Sylvia Karp)**

Recommendation: That the Governing Board approve Resolution #09-03-11-09, that recognizes adult education for its many years of service to adults, and that students, teachers and administrators be recognized during Adult Education Week, March 9 to March 13, 2009.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

15. **Information Item: [CCOC/P WASC Self-Study Report](#) (John Fox)**

Recommendation: That the Governing Board receive and review the 2009 CCOC/P WASC self-study report.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

--None--

BUSINESS AND FINANCIAL FUNCTIONS

16. **Action Item: [Approve CCOC Funding](#) Equalization Plan (Paul Hay)**

Recommendation: That the Governing Board approve the new ROCP Funding Model as defined in the Appendix B-ROCP Funding Model.

17. **Action Item: [Approve Second Interim Financial Report](#), Fiscal Year 2008-09 (Jing-Jing Wang)**

Recommendation: That the Governing Board approve MetroED's Second Interim Report and Instruct the Board President and District to submit a positive certification to the County Superintendent of Schools.

PERSONNEL FUNCTIONS

- 18. **Action Item: [Approve Resolution #06-03-11-09](#), Resolution to Release Administrator from Assignment (Dan Gilbertson)**

Recommendation: That the Governing Board approve Resolution #06-03-11-09 to release all certificated administrators from their assignments.

- 19. **Action Item: [Approve Resolution #07-03-11-09](#), Resolution to Reduce or Reassign Classified Management Workforce**

Recommendation: That the Governing Board approve Resolution #07-03-11-09 to eliminate the equivalent of eight FTE classified management positions.

- 20. **Action Item: [Approve Resolution #08-03-11-09](#), Resolution to Reduce or Eliminate Certificated Positions CCOC/MAEP (Dan Gilbertson)**

Recommendation: That the Governing Board approve Resolution #08-03-11-09 to eliminate the equivalent of 110 FTE certificated teacher positions.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent significant information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, April 8, 2009	Closed Session	6:00 pm
	Open Session	7:00 pm

XX. ADJOURNMENT

(Rich Garcia)

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